

**Rental Apartment Requirements**

1. An application fee of \$20 in the form of cash or money order, payable to Micki Garcia Realty, Inc.
2. Valid Government Issued Photo I.D. –Preferably a Driver’s License
3. Social Security Card
4. 6 consecutive pay stubs and latest bank statements
5. Letter from employer stating date of hire, position and annual salary
6. Proof of residence; six months of cancelled rental or mortgage checks
7. Tax returns and W2 form(s). If self-employed, 1099(s)

Note: Copies of the documents above will be kept on file for owner’s records

**Application**

<b>(Please print clearly)</b>		<b>APPLICANT</b>	
Name			
Address			
City, State, Zip			
Telephone 1		Telephone 2	
Email			
Date of Birth		Social Security Number	
How long have you been at your current residence/business? Years          Months			
If less than 5 years, list your previous address, landlord and the contact number below.			
Previous Address:			
Landlord:		Telephone:	
<b>SECOND APPLICANT/GUARANTOR</b>			
Name			
Address			
City, State, Zip			
Telephone 1		Telephone 2	
Email			
Date of Birth		Social Security Number	
How long have you been at your current residence/business? Years          Months			
If less than 5 years, list your previous address, landlord and the contact number below.			
Previous Address:			
Landlord:		Telephone:	
<b>EMPLOYER</b>			
Name			
Address			
City, State, Zip			
Telephone		Fax	
Supervisor			
Salary	<input type="checkbox"/> Hour	<input type="checkbox"/> Week	<input type="checkbox"/> Year
Length of employment:		Years	Mos.
<b>SECOND APPLICANT/GUARANTOR'S EMPLOYER</b>			
Name			
Address			
City, State, Zip			
Telephone		Fax	
Supervisor			
Salary:	<input type="checkbox"/> Hour	<input type="checkbox"/> Week	<input type="checkbox"/> Year
Length of employment:		Years	Mos.

**BANK REFERENCE**

Name			
Address			
City, State, Zip			
Telephone		Fax	
Contact		Account Type:	<input type="checkbox"/> Savings <input type="checkbox"/> Checking <input type="checkbox"/> Money Market

**SECOND APPLICANT/GUARANTOR'S BANK REFERENCE**

Name			
Address			
City, State, Zip			
Telephone		Fax	
Contact		Account Type:	<input type="checkbox"/> Savings <input type="checkbox"/> Checking <input type="checkbox"/> Money Market

**PERSONS WHO WILL LIVE IN RESIDENCE**

Full Name	Relationship	Date of Birth

Does anyone have special needs? Yes No

If yes, please specify.

Have you ever been a member of a tenants, or community association? Yes No

If yes, please specify.

**EMERGENCY CONTACT**

Name			
Address			
City, State, Zip			
Telephone		Relationship	

To the best of my knowledge, all of the above statements, and information is true. I am aware that inquiries may be made to verify any, and all of the information on this application (including references), and that falsification can result in my disqualification. I give Micki Garcia Realty, Inc., their nominees, and assignees permission to investigate everyone, and all information provided on/along with this application, including my credit, housing, and criminal history.

Signature

Date

Signature

Date